



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CIVIL RIGHTS
DETROIT

DR. AGUSTIN V. ARBULU
DIRECTOR

June 5, 2019

Catalina Alcautar Ayala
c/o ACLU
1514 Wealthy St. SE #260
Grand Rapids, MI 49506
MDCR Contact # 495589
Catalina Alcautar Ayala v Grand Rapids Police

Request for First Class Mail Delivery

I request that the Michigan Department of Civil Rights send all documents to me via first-class mail to the address I provided. I understand I should receive first-class mail within ten days after it is mailed.

I am aware that Michigan Civil Rights Commission Rules may require sending me certified mail, return receipt requested. However, this type of mailing requires someone be present to sign for the mail at the time of delivery. For my convenience, I waive certified mailings and request documents be sent to me by first-class mail to the address I have identified.

I understand that if I change my mind, I will notify the Michigan Department of Civil Rights in writing to send required documents by certified mail, return receipt requested. The MDCR will notify me in writing when this change has been processed.

By signing and returning this Request to the Michigan Department of Civil Rights, I agree to receive my mail by first-class mail.

Signature

Catalina Alcautar

Date

6-12-19

Please mail this form to:

Monique Cottrell
CADILLAC PLACE, SUITE 3-600
3054 WEST GRAND BOULEVARD
DETROIT, MI 48202

Phone : (313) 456-6898
FAX : (313) 456-3701
Email : cottrellm1@michigan.gov

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