

REGISTRY OF MEXICAN NATIONALITY

What should I do to register my children born in the United States as Mexican?

The registration is only done by appointment at this e-mail registrocivildet01@sre.gob.mx

REQUIREMENTS (all the requested documents are essential and they must be submitted in original):

1. **Both parents must be present with the child at the Consulate of Mexico (indispensable)**
2. **Recent original birth certificate of the individual being registered (format letter size).** The birth certificate must contain the place, date and hour of birth, as well as the name and date of birth of the parents. If there are any errors on the birth certificate, the registration will not proceed. If the birth certificate was issued in a different country of where the registration will be carried out, the birth certificate needs to be legalized or apostilled in their country of origin. If the birth certificate is not written in Spanish and the language is different from English, it must be translated to Spanish by a notary public.
3. **From 1 year of age, official valid ID with photograph, that specifies name (s) and surname (s), as it appears on their birth certificate of the individual to be registered.** You must submit one of the following:
 - passport issued by United States
 - or State ID
 - For children under 7 years of age, pediatrician's letter with photograph and stamp or signature crossing the photo and the paper
 - For children over 7 years and under 18 years old:
 - Letter from a local education institution, with a stamp between the photo and the paper, and the official's signature
 - Valid credential of a local education institution
4. Birth certificate for both parents.
5. (Only if the parents are married) marriage certificate.
6. **Official valid ID from both parents** (passport, consular matricula, voter registration card), the name should appear completely as in the birth certificate of the individual being registered.
7. Present two witnesses (required) over 18 years old with a valid official ID, they can be of any nationality (family, friends, etc.)

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Over 18 years of age: In the event that the individual being registered is of legal age, **he / she can personally** carry out the procedure without the appearance of their parents. **(complying with the requirements of points 2 to 7).**


Regarding point 5, if the parents were NOT married or the parents were married after the birth of the person being registered, **THE FATHER MUST BE PRESENT IN PERSON OR BY MEANS OF A SPECIAL NOTARIAL POWER OF ATTORNEY.** (this document can be processed at a Mexican consular office)

Single mother: Single mothers will be able to register their children on their own as long as they have registered their child(ren) with both their last names and no data of the father appears in the minor's birth certificate.

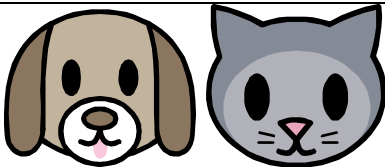
Important: The fact that you schedule an appointment does not mean that your registration can be done the same day. All documents are subject to revision. All involved parties (parents, witnesses and children) must be present as well as all documents in original.

The procedure is free of charge, including one certified birth certificate, you can order extra copies, the cost is \$19.00 dollars for each, if you want your records sent to your house, **please bring a pre-paid UPS envelope.**

If you have a specific question call (248) 336-0320 ext. 15 or 25 from 3:00 p.m. to 5:00 p.m. or send us an email at the following address: registrocivildet01@sre.gob.mx

Medications:	
Medical conditions & Medical History:	
<u>Family Member #6</u>	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
<u>Family Member #7</u>	
Name:	
Date of Birth:	Organ Donor: Yes No
Allergies:	
Medications:	
Medical conditions & Medical History:	
<u>Persons who CAN pick up my children from school/day care</u>	<u>Persons who CANNOT pick up my children</u>
Name:	Name:
Date of Birth:	
Home Phone:	Name:
Cell Phone:	
Work :	Name:
Relationship:	
Name:	<p>*Please inform personnel at your children’s school that the persons listed in these sections have permission to pick up your children or do not have permission.</p> <p>*If there is a restraining order, attach a copy of this order and file another copy with the school and/or day care of your children.</p>
Date of Birth:	
Home Phone:	
Cell Phone:	
Work :	
Relationship:	
	<p>Contacts for Legal Problems, Identity Theft, and Fraud</p> <p><i>For your security DO NOT NOTE the numbers of your credit cards or account numbers on this document.</i></p>

<u>Credit Card Companies</u>	<u>Contacts for your Financial Affairs</u>
Card #1	Checking Account #1
Company:	Bank:
Toll-Free Number:	Toll-Free Number:
Names on Card:	Persons with Access:
Card #2	Checking Account #2
Company:	Bank:
Toll-Free Number:	Toll-Free Number:
Names on Card:	Persons with Access:
Card #3	Savings Account #1
Company:	Bank:
Toll-Free Number:	Toll-Free Number:
Names on Card:	Persons with Access:
<i>Report theft of credit cards IMMEDIATELY!</i>	Savings Account #2
	Bank:
	Toll-Free Number:
	Persons with Access:
<u>Public Agency Contacts</u>	<u>Civil Legal Assistance</u>
Domestic Violence Help:	Legal Aid:
Public Prosecutor:	Immigration Attorney:
Report Child Abuse:	Other Attorney:



Emergency Care for Pets

Pet #1
Name:
Date of Birth:
Breed:

Description:	
Registration Number:	
Medications:	
Medical Problems:	
Pet #1	
Name:	
Date of Birth:	
Breed:	
Description:	
Registration Number:	
Medications:	
Medical Problems:	
<u>Veterinarian</u>	<u>Emergency Housing for Pets</u>
Name:	Name:
Phone:	Phone:
Address:	Address:
Emergency Phone:	
<i>Attach a photograph of each pet!</i>	